

# MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Wednesday, March 2, 2016

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chuck Dawson, Chair, at 9257 Elk Grove Blvd, Elk Grove CA.

## Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Chuck Dawson, Bob Gray, Elliot Mulberg, and Tom Nelson  
Directors Absent: Jeanne Sabin  
Staff Present: Mark J. Madison, General Manager; Stefani Phillips, Secretary; Bruce Kamilos, Associate Civil Engineer  
Associate Directors Present: Lisa Medina, Mike Schmitz  
General Counsel Present: Ann Siprelle, Best Best & Krieger (BB&K)  
Consultants Present: Peter Kampa, General Manager with Kampa Community Solutions, LLC

## Public Comment

No comments were made.

### 1. Proclamations and Announcements

No proclamations were made.

### 2. Draft Florin Resource Conservation District Needs Assessment

Mark Madison, General Manager, presented and provided background on the Draft Florin Resource Conservation District Needs Assessment to the Board.

Peter Kampa, General Manager with Kampa Community Solutions, LLC, shared his conclusion of the Needs Assessment.

Mr. Kampa stated that the County of Sacramento continues to develop within the Florin Resource Conservation District (FRCD) boundaries. He then discussed the following opportunities:

- General Conservation Service Funding
- Mitigation and Development Related Fees
- Community education and outreach
- Water supply enhancement
- Watershed and Water Quality Protection and Enhancement
- Agricultural Services
- Land Conservation Services (i.e. Conservation Banking, Mitigation Banking, The Benefits of Conservation and Mitigation Banking)
- Wildlife Conservation Services

Mr. Madison inquired if there is any opportunity to become engaged in the South Sacramento Habitat Conservation Plan. Mr. Kampa replied that discussions were held with other local entities and other RCD's, but it was primarily for research.

Bob Gray, Director, inquired how many RCD's have no full-time employees. Mr. Kampa responded stating that many do not, but with grants these RCD's have been able to retain employees.

Tom Nelson, Vice-Chairman, suggested to establish a rate structure for administrative costs. Discussion followed.

Elliot Mulberg, Director, inquired how the FRCD will go after the grants. Mr. Madison responded stating it's time to pursue grants and that he would give 10% of his time to pursue these types of grants. Mr. Mulberg suggested having the Conservation Committee help pursue grant opportunities.

Mr. Gray suggested narrowing the range of opportunities. He then stated that the District does not have enough individuals to spread amongst all the suggested opportunities.

Mr. Nelson suggested having the entire Board get involved and help.

Mr. Kampa stated that the District needs to consider opportunities that are best for the District.

Mr. Madison suggested to meet with the Building Industry Association (BIA) regarding mitigation issues. He then stated that this could have the potential of bringing in revenues from developers. The Board consensus was for Mr. Madison to meet with the BIA.

Mr. Mulberg inquired what grant opportunities can the FRCD pursue at this moment. Mr. Kampa suggested having a healthy conversation with Stonelakes and the Watershed Council. Mr. Kampa also suggested getting an intern to help educate the community.

Lisa Medina, Associate Director, suggested providing a monitor in the lobby to help educate the public (i.e. short educational props about who we are, what we are about, what our focus is, and what our mission is).

Mr. Gray commented that this is a "needs assessment," but who are the needs for. He suggested he would like for the District to go knock on doors and find out what the average person wants.

Chuck Dawson, Chairman, commented that 90% of time is spent on water and we ignore the rest of the organization which is the RCD part. He then inquired if the Board members and staff have enough time to handle an RCD. Further discussion followed.

Mr. Nelson suggested to have a long-term range planning meeting to determine what the next steps should be.

Mr. Madison stated using staff from the Elk Grove Water District will be limited. He then stated that he plans on using an intern or part-time staff to help obtain grant monies.

Mr. Madison inquired if the Board would like staff to knock on doors to get more information on what the average person wants. The Board's consensus was no.

Mr. Madison suggested the following:

- Mr. Kampa to incorporate all comments into a final version of the needs assessment and come back at the regular board meeting on March 23, 2016 for the Board's consideration
- Mr. Madison to convene with the Conservation Committee to discuss opportunities to pursue
- If successful, have discussions with Tasha Newman with Conservation Strategy Group, on what opportunities exist on the grant horizon

### 3. Potential Dry Well Activities for the Florin Resource Conservation District

Tom Nelson, Vice-Chairman, presented and provided background on the Potential Dry Well Activities for the Florin Resource Conservation District to the Board.

Mark Madison, General Manager, provided background on the Potential Dry Well Activities for the Florin Resource Conservation District to the Board. In summary, water code section 10563 requires public agencies to develop a Storm Water Resource Plan (SWRP) as a condition of receiving grant funds for future storm water runoff capture projects. Public agencies in the region are forming a group to develop an SWRP for the American River Basin (ARB). The office of Water Programs at Sacramento State is leading this effort and will apply for Proposition 1 grant fund to develop the ARB SWRP. Staffs involvement in the development of the ARB SWRP would be limited to the portion of the plan involving dry well projects.

Barbara Washburn, Laguna Creek Watershed Council, provided background information on SB 395 Prop 1 Grant Monies.

Mr. Madison stated, "This is worth exploring."

Bob Gray, Director, made a comment that Dry Wells are scary. Further discussion followed.

Mr. Nelson stated that there is about 100-150 detention basins in Elk Grove. He then explained to the Board what detention basins are.

Lisa Medina, Associate Director, commented that she is concerned about the potential hazardous waste and the associated related to dry wells. Ms. Washburn responded stating there are no meters on dry wells and the cost of measuring is performed by tests.

Mr. Madison suggested the Board consider engaging in the idea of dry wells. He commented that the District could dedicate 120 hours, which is roughly \$10,000 (\$5,000 from FRCD/\$5,000 from EGWD) and not write the idea off. Ms. Medina stated that she would volunteer her time.

Elliot Mulberg, Director, stated this is premature considering the potential opportunities to pursue under the Needs Assessment discussion.

Mr. Nelson stated that staff only has until March 15, 2016 to respond regarding the District's participation. Mr. Nelson commented that he is willing to volunteer his time either for the RCD or by himself, but he would like the Boards blessing prior to moving forward.

Mr. Mulberg stated our resources are limited.

Mr. Madison suggested the following options regarding the dry well activities:

1. No, don't do anything
2. Yes, go forward voluntarily and no staff time (no dedication of EGWD & FRCD funds)
3. Yes, staff time and directors (120 hours)

Mr. Mulberg inquired if this is the last opportunity to contribute funds. Mr. Gray responded, yes because the due date is March 15, 2016. Mr. Nelson agreed with Mr. Gray's comment.

Mr. Gray stated that he is okay with contributing \$5,000 from EGWD for staff time to see if this is possible. The Board agreed with Mr. Gray's suggestion.

MSC (Mulberg/Nelson) to consider a motion directing staff to assist with the development of the American River Basin Storm Water Resource Plan paid for by Elk Grove Water District funds in the amount not to exceed \$10,000 4/0: Ayes: Dawson, Gray, Mulberg, and Nelson.

#### **4. Employment Agreement between the Florin Resource Conservation District and Mark J. Madison**

Ann Siprelle, BBK Legal Counsel, presented the Employment Agreement between the Florin Resource Conservation District and Mark J. Madison to the Board.

Mark Madison, General Manager, thanked the Board for the opportunity of continuing to work for the Florin Resource Conservation District/Elk Grove Water District. The Board thanked Mr. Madison for his service.

MSC (Mulberg/Nelson) to approve an Employment Agreement between Mark J. Madison and the Florin Resource Conservation District for a term beginning March 1, 2016 and ending December 31, 2021, with a base salary of \$185,000 per year 4/0: Ayes: Dawson, Gray, Mulberg, and Nelson.

#### **5. Florin Resource Conservation District/Elk Grove Water District Classification Study and Recommended Organizational Changes**

Mark Madison, General Manager, presented the Florin Resource Conservation District/Elk Grove Water District Classification Study and Recommended Organizational Changes to the Board. In summary, CPS HR Consulting was retained to perform a classification study to evaluate numerous positions in the Florin Resource Conservation District/Elk Grove Water District (District). This evaluation focused on the current job duties within each position relative to the actual duties being performed by the individuals within those positions.

The following are the recommendations:

1. Create a new position of Assistant General Manager
2. Eliminate the Operations Manager position from the Elk Grove Water District Organization Chart
3. Create a new position of Human Resources Administrator
4. Eliminate the Human Resources Specialist position from the Elk Grove Water District Organization Chart
5. Replace the presently vacant Operator position with an Administrative II position on the Elk Grove Water District Organization Chart
6. Change the job title of the Water Treatment Foreman to Water Treatment Supervisor
7. Change the job title of the Water Utility Foreman to Water Utility Supervisor
8. Change the job title of the Water Distribution Foreman to Water Distribution Supervisor
9. Amend the Elk Grove Water District Salary Schedule to incorporate the Assistant General Manager, Human Resources Administrator, Water Treatment Supervisor, Water Distribution Supervisor, and to reflect the approved salary of the General Manager

Staff to strike Item No. 7 from the recommendations.

MSC (Mulberg/Nelson) to adopt Resolution No. 03.02.16.01 approving the Florin Resource Conservation District/Elk Grove Water District Classification Report and authorizing changes to the Florin Resource Conservation District's Organization Chart as listed in the staff report with the exception of Item No. 7 4/0: Ayes: Dawson, Gray, Mulberg, and Nelson.

Adjourn to Regular Meeting on Wednesday, March 23, 2016 at 6:30 p.m.

Respectfully submitted,

*Stefani Phillips*

Stefani Phillips, Secretary

SP/CR